



**KHSAA TITLE IX  
ANNUAL REPORT SUBMISSION  
STATUS REPORT  
2004-2005**

KHSAA  
Form T65  
Revised 4/05

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner  
Larry Boucher, Assistant Commissioner

DATE: May 19, 2005

|        |                    |             |                  |
|--------|--------------------|-------------|------------------|
| School | Burgin High School | Reviewed by | Allen W. Jackson |
|--------|--------------------|-------------|------------------|

The following is a status report regarding the required 2004 - 2005 Title IX Annual Report submission of forms due into the KHSAA office by April 15, 2005. Appropriate KHSAA Audit Team personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

|   |                               |   |  |
|---|-------------------------------|---|--|
| ✓ | GE-19 (Annual Verification)   |   | T-35 (Budget Chart)                                |
| ✓ | T-1 (Summary Program Chart 1) |   | T-36 (Budget Chart)                                |
| ✓ | T-2 (Summary Program Chart 2) | ✓ | T-41 (Checklist – Overall Interscholastic Program) |
| ✓ | T-3 (Summary Program Chart 3) | ✓ | T-60 (Corrective Action Plan)                      |
| ✓ | T-4 (Summary Program Chart 4) |   |  |

II. Status

|   |   |  |
|---|---|--|
| A |   | 2004 – 2005 Forms are satisfactory and no further information or action is necessary at this time.   |
| B | ✓ | Errors have been noted with respect to the following forms: <ul style="list-style-type: none"> <li>▪ Forms T-35 &amp; T-36 (Budget Charts) – These forms should include Travel and Award money. It does not matter who pays, the amount needs to be submitted. Please resubmit completed Forms T-35 &amp; T-36 to the KHSAA no later than <b>June 15, 2005</b>.</li> </ul> |
| C |   | The following forms were omitted and must be submitted by school representatives:  |
| D | ✓ | Other Recommendation and Comments: <ul style="list-style-type: none"> <li>▪ It is recommended that students be placed on the Gender Equity Review Committee, and that they be active members of the Committee.</li> </ul>  |



Kentucky High School Athletic Association

**2004-2005 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION  
ANNUAL VERIFICATION OF TITLE IX PROCEDURES**

(To be submitted by April 15, 2005 along with other required forms)

APR 15 2005

The Burgin High School, Burgin, Kentucky  
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

**I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks (All boxes must be checked)**

- Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

| Name             | Address                                  | Phone        | Title                            |
|------------------|--|--------------|----------------------------------|
| Candace Birge    | 1067 Argyll Dr., Danville, 40422         | 859-936-9981 | Teacher, Cheerleading Sponsor    |
| Priscilla Harris | P.O. Box 458, Burgin, 40310              | 859-734-9060 | Board Member, Parent             |
| Susan Shewmaker  | 1211 Perryville Rd., Harrodsburg, 40330  | 859-734-9810 | Teacher                          |
| Cheryl Ambrose   | 121 Apple Gate Dr., Nicholasville, 40356 | 859-885-7604 | Teacher                          |
| Theresa Brooks   | 1800 Perryville Rd., Harrodsburg, 40330  | 859-734-6709 | Teacher                          |
| Debbie Hardin    | P.O. Box 456, Burgin, 40310              | 859-748-5524 | Parent                           |
| Martha Collier   | 220 Trails End, Harrodsburg, 40330       | 859-748-6038 | Principal, Parent                |
| Don S. Irvine    | 151 Edgewood Est., Harrodsburg, 40330    | 859-734-7759 | Athletic Director, Coach, Parent |

- Scheduled a minimum of three meetings during the 2004-2005 school year on the following dates: August 19<sup>th</sup>, September 21<sup>st</sup>, November 22<sup>nd</sup>, and February 22<sup>nd</sup>, to date

- Designated the following person(s) as the Title IX coordinator for the school:

|               |                   |                                   |              |
|---------------|-------------------|-----------------------------------|--------------|
| Don S. Irvine | Athletic Director | 151 Edgewood Estates, Harrodsburg | 859-734-7759 |
| Name          | Title             | Address                           | Phone        |

- Designated the following person(s) as the Title IX coordinator for the district:

|               |                   |                                   |              |
|---------------|-------------------|-----------------------------------|--------------|
| Don S. Irvine | Athletic Director | 151 Edgewood Estates, Harrodsburg | 859-734-7759 |
| Name          | Title             | Address                           | Phone        |

- School personnel are continuing to make periodic reviews of the boys' and girls' athletics program reflected in the Corrective Action Plan.

- In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

Martha Collier  
Principal's Signature

4/13 2005  
Date

Ralph W. White  
Superintendent Signature

[Signature]  
School Board Chairpersons' Signature

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

**2004-2005**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 1**

KHSAA  
 Form T1  
 Rev. 10/04

**Participation Opportunities Test One**

|       |         | (Column 1) | (Column 2)                     | (Column 3)   | (Column 4)                        |
|-------|---------|------------|--------------------------------|--|-----------------------------------|
|       | Program | Enrollment | Percentage of Total Enrollment | Number of Interscholastic Participants (double and triple count) | Percentage of Total Participation |
| Row 1 | GIRLS   | 74         | 54.8                           | 90   | 62.1                              |
| Row 2 | BOYS    | 61         | 45.2                           | 55   | 37.9                              |
| Row 3 | Totals  | 135        | 100%                           | 145  | 100%                              |

Instructions:

\*Number of 8<sup>th</sup> grade students & below used in Column 3 and Column 4 calculations if applicable: 22

- Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. \* In addition, should 8<sup>th</sup> grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8<sup>th</sup> grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: Martha Collins Date: 4-14-05

**ACCOMMODATION OF INTERESTS AND ABILITIES  
SUMMARY PROGRAM CHART 2**

**Participation Opportunities Test Two**

|         |       |          | Column 1                          | Column 2               | Column 3                                 | Column 4  | Column 5  |
|---------|-------|----------|-----------------------------------|------------------------|--|---|---|
| Program |       |          | Number of Teams Currently Offered | Number of Participants | Number of Teams Added in Last Five Years | Number of Participants Added in Last Five Years | Percent of Total Participation By Sex Added in Last 5 Years |
| GIRLS   | Row 1 | varsity: | 5                                 | 60                     |  |   |   |
|         | Row 2 | j.v.:    | 1                                 | 20                     | 1  | 20  |   |
|         | Row 3 | frosh:   | 1                                 | 10                     | 1  | 10  |   |
|         | Row 4 | total:   | 7                                 | 90                     | 2  | 30  | 33  |
| BOYS    | Row 5 | varsity: | 5                                 | 39                     | 1  | 6   |   |
|         | Row 6 | j.v.:    | 1                                 | 16                     |  |   |   |
|         | Row 7 | frosh:   |                                   |                        |  |   |   |
|         | Row 8 | total:   | 6                                 | 55                     | 1  | 6   | 11  |

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- 3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature: Martha Collier Date: 4-14-05

**2004-2005**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 3**

**Participation Opportunities Test Three**

**FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).**

|   | <b>GIRLS</b><br>(Yes / No) |  | <b>BOYS</b><br>(Yes / No) |
|---|----------------------------|--|---------------------------|
| 1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?   | NO                         |  | NO                        |
| 2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?               | NO                         |  | NO                        |
| 3. For a sport <u>not</u> currently offered, is there sufficient interest, based on your most recent Student Interest Survey, to form a viable interscholastic team based on student responses from the interscholastic survey? If yes, what sport? | NO                         |  | NO                        |
| 4. For a sport currently offered at the varsity level only, is there sufficient interest, based on your most recent Student Interest Survey, to form a viable team for a junior varsity or freshman team that is not currently offered?             | NO                         |  | NO                        |
| 5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest, based on your most recent Student Interest Survey, to form a varsity team not currently offered?   | NO                         |  | NO                        |
| 6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?            | NO                         |  | NO                        |

Principal's Signature: Martha Collier Date: 4-14-05

**2004-2005**  
**ACCOMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 4**

**Levels of Competition Test One**

|             |             | Column 1                          | Column 2               | Column 3                                 |
|-------------|-------------|-----------------------------------|------------------------|--|
| Girls       | Team Levels | Number of Teams Currently Offered | Number of Participants | Percentage of Participants at Each Level |
| Row 1       | varsity:    | 5                                 | 60                     | 67                                       |
| Row 2       | j.v.:       | 1                                 | 20                     | 22                                       |
| Row 3       | frosh:      | 1                                 | 10                     | 11                                       |
| Row 4       | total:      |                                   | 90                     | 100%                                     |
| <b>Boys</b> |             |                                   |                        |  |
| Row 5       | varsity:    | 5                                 | 39                     | 71                                       |
| Row 6       | j.v.:       | 1                                 | 16                     | 29                                       |
| Row 7       | frosh:      |                                   |                        |  |
| Row 8       | total:      |                                   | 55                     | 100%                                     |

- Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- For Column 3, calculate the percentage of female and male participants at each level.  
For girls' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
  - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
  - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
  -
 For boys' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
  - Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
  - Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature: \_\_\_\_\_

*Martha Collier*

Date: \_\_\_\_\_

*4-14-05*

**2004-2005  
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART  
TO INCLUDE BOOSTER CLUB FUNDING**

|                 | equipment and supplies<br><small>*Teams may spend budgeted amount, or carry over to the next year.</small> | Travel<br><small>*Board of Education pays all teams' travel expenses</small> | awards<br><small>*Equitable, but varies from \$5-\$20 for all sports participants</small>                | coaches' salaries (to include supplemental and extended employment) | facilities improvements<br><small>*General athletic fund takes care of Bkb, BB, and SB facilities as needed.</small> | publications (if sport-specific)<br><br>N/A |
|-----------------|--|--|--|---|--|---|
|                 | Expenditures   | Expenditures   | Expenditures   | Expenditures  | Expenditures   | Expenditures                                |
| G basketball    | \$5600   |  |  | \$6038  |  |   |
| B basketball    | \$4000   |  |  | \$6038  |  |   |
| G softball      | \$1700   |  |  | \$1931  |  |   |
| B baseball      | \$5400   |  |  | \$1931  |  |   |
| G cross country | \$300  |  |  | \$488   |  |   |
| B cross country | ↓  |  |  | ↓   |  |   |
| G golf          | \$500  |  |  | \$488   |  |   |
| B golf          | ↓  |  |  | ↓   |  |   |
| G soccer        |  |  |  |   |  |   |
| B soccer        |  |  |  |   |  |   |
|                 | * All medical supplies are purchased by the athletic department's general fund                             |  |  |   |  |   |
|                 |  |  | The booster club pays for all awards. They are purchased by the athletic director.<br>\$1400 in 2003-04. |   |  |   |

- Total expenditures on T-35 and T-36 on the 2004-2005 year report due by April 15, 2005, should reflect the total monies spent (rounded off to nearest hundred) for the entire year of 2003-2004 ending June 30, 2004.
- Booster Club Funding/Contributions must be included in the expenditures total.

Principal's Signature: Martha Collier Date: 4-14-05

**2004-2005  
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2  
TO INCLUDE BOOSTER CLUB FUNDING**

| Teams        | equipment and supplies<br><small>* Teams may spend budgeted amount, or carry over to the next year.</small> | Travel<br><small>* Board of Education pays all teams' travel expenses</small> | awards<br><small>* Equitable, but varies from \$5-\$20 for all sports participants</small>                           | coaches' salaries (to include supplemental and extended employment) | facilities improvements<br><small>* General athletic fund takes care of Bkb, BB, and SB facilities as needed.</small> | publications (if sport-specific) |
|--------------|---|---|--|---|---|----------------------------------|
|              | Expenditures  | Expenditures  | Expenditures   | Expenditures  | Expenditures  | Expenditures                     |
| G track      | \$500   |   |  | \$732   |   |                                  |
| B track      | ↓   |   |  | ↓   |   |                                  |
| G tennis     |   |   |  |   |   |                                  |
| B tennis     |   |   |  |   |   |                                  |
| G volleyball |   |   |  |   |   |                                  |
| B wrestling  |   |   |  |   |   |                                  |
| B (football) |   |   |  |   |   |                                  |
|              | <small>* All medical supplies are purchased by the athletic department's general fund</small>               |   | <small>The booster club pays for all awards. They are purchased by the athletic director. \$1400 in 2003-04.</small> |   |   |                                  |

- Total expenditures on T-35 and T-36 on the 2004-2005 year report due by April 15, 2005, should reflect the total monies spent (rounded off to nearest hundred) for the entire year of 2003-2004 ending June 30, 2004.
- Booster Club Funding/Contributions must be included in the expenditures total. Total Expenditures \$ 37,046 % for boys 52.8 % for girls 47.2
- Indicate percentage of total expenditures for each gender: Total Expenditures \$ 37,046 % for boys 52.8 % for girls 47.2

Principal's Signature: \_\_\_\_\_

*Marta Allen*

Date: \_\_\_\_\_

4-14-05



## 2004-2005 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA  
Form T41  
Rev. 10/04

### Checklist - Overall Interscholastic Athletics Program

**DIRECTIONS:**

For the Areas of Compliance (Opportunities and Benefits) listed on the left hand side of the page, place a checkmark under the appropriate column identifying whether your school provided an advantage to the Girls' Program, or to the Boys' Program or to Neither Program.

| Areas of Compliance:                              | ADVANTAGE TO:     |                  |                    |
|---|-------------------|------------------|--------------------|
|   | GIRLS'<br>PROGRAM | BOYS'<br>PROGRAM | NEITHER<br>PROGRAM |
| <b>OPPORTUNITIES</b>                              |                   |                  |                    |
| Accommodation of Interest and Abilities           |                   |                  | ✓                  |
| <b>BENEFITS</b>                                   |                   |                  |                    |
| Equipment and Supplies                            |                   |                  | ✓                  |
| Scheduling of Games and Practice Time             |                   |                  | ✓                  |
| Travel and Per Diem Allowances                    |                   |                  | ✓                  |
| Coaching  |                   |                  | ✓                  |
| Locker Rooms, Practice and Competitive Facilities |                   |                  | ✓                  |
| Medical and Training Facilities and Services      |                   |                  | ✓                  |
| Publicity   |                   |                  | ✓                  |
| Support Services                                  |                   |                  | ✓                  |
| Athletic Scholarships                             |                   |                  | ✓                  |
| Tutoring  |                   |                  | ✓                  |
| Housing and Dining Facilities and Services        |                   |                  | ✓                  |
| Recruitment of Student Athletes                   |                   |                  | ✓                  |

Principal's Signature: Martha Collier Date: 4-14-05

SCHOOL NAME

2004-2005

TITLE IX

Burgin High School

CORRECTIVE ACTION PLAN

**DIRECTIONS:**

1. For Column 1, indicate the intended area which needs corrective action in order to achieve gender equity. For Column 2, write the suggested change or activities that will correct the area in need of alteration. For Column 3, include the estimated completion date for the changes or activities.
2. It is possible to attain compliance with Title IX and no longer need "corrective" action. However, the KHSAA strongly encourages compliant schools to identify items for improvement (Column 1), activities to accomplish the improvement (Column 2) and a timetable for completion (Column 3) that will strengthen the athletic program.
3. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2005.

| COLUMN 1<br>ITEM FOR CORRECTION/<br>IMPROVEMENT   | COLUMN 2<br>SUGGESTED CHANGE/<br>ACTIVITIES  | COLUMN 3<br>TIME TABLE FOR CORRECTIVE ACTION/<br>COMPLETION |
|---|--|---|
| Slight interest in boys' and girls' soccer  | Begin a junior varsity soccer program for both boys' and girls'  | Fall, 2005  |
| Although we as satisfying our number of prime time girls' contests, we plan to continue by eliminating several Monday games, thus Sunday varsity practices. | Schedule fewer Monday night varsity girls' basketball games, and spread the games out more through the week and weekend. | 2005-06 season  |
|   |  |   |
|   |  |   |
|   |  |   |
|   |  |   |

Principal's Signature: *Marta Collier* Date: 4-14-05